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Area	Topic	ID	Question	Answer
Part A: Rights and Equitable Treatment of Shareholders				
A.1 Basic Shareholder rights				
		A.1.1	Does the company pay (interim and final/annual) dividends in an equitable and timely manner; that is, all shareholders are treated equally and paid within 30 days after being (i) declared for interim dividends and (ii) approved by shareholders at general meetings for final dividends? In case the company has offered Scrip dividend, did the company paid the dividend within 60 days?	No
A.2 Right to participate effectively in and vote in general shareholder meetings and should be informed of the rules, including voting procedures that govern				
		A.2.1	Do shareholders have the opportunity, evidenced by an agenda item, to approve remuneration (fees, allowances, benefit-in-kind and other emoluments) or any increases in remuneration for the non-executive directors/commissioners?	No
		A.2.2	Does the company provide non-controlling shareholders a right to nominate candidates for board of directors/commissioners?	Yes
		A.2.3	Does the company allow shareholders to elect directors/commissioners individually?	Yes
		A.2.4	Does the company disclose the voting procedures used before the start of meeting?	Yes
		A.2.5	Do the minutes of the most recent AGM record that the shareholders were given the opportunity to ask questions and the questions raised by shareholders and answers given recorded?	No
		A.2.6	Does the company disclose the voting results including approving, dissenting, and abstaining votes for all resolutions/each agenda item for the most recent AGM?	No
		A.2.7	Does the company disclose the list of board members who attended the most recent AGM?	Yes
		A.2.8	Does the company disclose that all board members and the CEO (if he is not a board member) attended the most recent AGM?	Yes
		A.2.9	Does the company allow for voting in absentia?	Yes
		A.2.10	Did the company vote by poll (as opposed to by show of hands) for all resolutions at the most recent AGM?	Yes
		A.2.11	Does the company disclose that it has appointed an independent party (scrutineers/inspectors) to count and/or validate the votes at the AGM?	No
		A.2.12	Does the company make publicly available by the next working day the result of the votes taken during the most recent AGM for all resolutions?	Yes
		A.2.13	Does the company provide at least 21 days notice for all AGMs and EGMs?	Yes
		A.2.14	Does the company provide the rationale and explanation for each agenda item which require shareholders' approval in the notice of AGM/circulars and/or the accompanying statement?	No
		A.2.15	Does the company give the opportunity for shareholder to place item/s on the agenda of general meetings and/or request for general meetings subject to a certain percentage?	No
A.3 Markets for corporate control should be allowed to function in an efficient and transparent manner.				
		A.3.1	In cases of mergers, acquisitions and/or takeovers, does the board of directors/commissioners of the company appoint an independent party to evaluate the fairness of the transaction price?	No
A.4 The exercise of ownership rights by all shareholders, including institutional investors, should be facilitated.				
		A.4.1	Does the company disclose its practices to encourage shareholders to engage the company beyond general meetings?	No

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A.5 Shares and voting rights				
		A.5.1	Where the company has more than one class of shares, does the company publicise the voting rights attached to each class of shares (e.g. through the company website / reports/ the stock exchange/ the regulator's website)?	Yes
A.6 Notice of the AGM				
		A.6.1	Does each resolution tabled at the most recent AGM deal with only one item, i.e., there is no bundling of several items into the same resolution?	Yes
		A.6.2	Are the company's notice of the most recent AGM/circulars fully translated into English and published on the same date as the local-language version?	Yes
		Does the notice of AGM/circulars have the following details:		
		A.6.3	Are the profiles of directors/commissioners (at least age, qualification, date of first appointment, experience, and directorships in other listed companies) in seeking election/re-election included?	No
		A.6.4	Are the auditors seeking appointment/re-appointment clearly identified?	Yes
		A.6.5	Were the proxy documents made easily available?	Yes
A.7 Insider trading and abusive self-dealing should be prohibited.				
		B.3.2	Are the directors and commissioners required to report their dealings in company shares within 3 business days?	No
A.8 Related party transactions by directors and key executives.				
		A.8.1	Does the company have a policy requiring a committee of independent directors/commissioners to review material/significant RPTs to determine whether they are in the best interests of the company and shareholders?	No
		A.8.2	Does the company have a policy requiring board members (directors/commissioners) to abstain from participating in the board discussion on a particular agenda when they are conflicted?	Yes
		A.8.3	Does the company have policies on loans to directors and commissioners either forbidding this practice or ensuring that they are being conducted at arm's length basis and at market rates?	Yes
A.9 Protecting minority shareholders from abusive actions				
		A.9.1	Does the company disclose that RPTs are conducted in such a way to ensure that they are fair and at arms' length?	Yes
		A.9.2	In case of related party transactions requiring shareholders' approval, is the decision made by disinterested shareholders?	No
Part B: Sustainability and Resilience				
B.1 Sustainability-related disclosure should be consistent and reliable, and include retrospective and forward-looking material information that a reasonable investor would consider important in making an investment or voting decision.				
		Material Sustainability-related information should be specified		
		B.1.1	Does the company identify/report ESG topics that are material to the organization's strategy?	Yes
		B.1.2	Does the company identify climate change as an issue?	Yes
		B.1.3	Does the company adopt an internationally recognized reporting framework or standard for sustainability (i.e. GRI, Integrated Reporting, SASB, IFRS Sustainability Disclosure Standards)?	Yes

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			If a company publicly sets a sustainability-related goal or target, the disclosure framework should provide that reliable metrics are regularly disclosed in an easily accessible form	
		B.1.4	Does the company disclose quantitative sustainability target?	Yes
		B.1.5	Does the company disclose sustainability-related performance progress in relation to its previously set targets?	No
		B.1.6	Does the company confirm that its Sustainability Report/Reporting is reviewed and/or approved by the Board or Board Committee?	No
B.2 Corporate governance frameworks should allow for dialogue between a company, its shareholders and stakeholders to exchange views on sustainability				
		B.2.1	Does the company engage internal stakeholders to exchange views and gather feedback on sustainability matters that are material to the business of the company?	No
		B.2.2	Does the company engage external stakeholders to exchange views and gather feedback on sustainability matters that are material to the business of the company?	No
B.3 The corporate governance framework should ensure that boards adequately consider material sustainability risks and opportunities when fulfilling their key functions in reviewing, monitoring and guiding governance practices, disclosure, strategy, risk management and internal control systems, including with respect to climate-related physical and transition risks.				
		B.3.1	Does the company disclose that the board reviews on an annual basis that the company's capital and debt structure is compatible with its strategic goals and its associated risk appetite?	Yes
B.4 The corporate governance framework should recognise the rights of stakeholders established by law or through mutual agreements and encourage active co-operation between corporations and stakeholders in creating jobs, wealth, and the sustainability of financially sound enterprises.				
			Does the company disclose a policy and practices that address:	
		B.4.1	The existence and scope of the company's efforts to address customers' welfare?	Yes
		B.4.2	Supplier/contractor selection procedures?	Yes
		B.4.3	The company's efforts to ensure that its value chain is environmentally friendly or is consistent with promoting sustainable development?	Yes
		B.4.4	The company's efforts to interact with the communities in which they operate?	Yes
		B.4.5	The company's anti-corruption programmes and procedures?	Yes
		B.4.6	How creditors' rights are safeguarded?	No
		B.4.7	Does the company have a separate report/section that discusses its efforts on environment/economy and social issues?	Yes
B.5 Where stakeholder interests are protected by law, stakeholders should have the opportunity to obtain effective redress for violation of their rights.				
		B.5.1	Does the company provide contact details via the company's website or Annual Report which stakeholders (e.g. customers, suppliers, general public etc.) can use to voice their concerns and/or complaints for possible violation of their rights?	Yes

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B.6 Mechanisms for employee participation should be permitted to develop.				
		B.6.1	Does the company explicitly disclose the policies and practices on health, safety and welfare for its employees?	Yes
		B.6.2	Does the company explicitly disclose the policies and practices on training and development programmes for its employees?	Yes
		B.6.3	Does the company have a reward/compensation policy that accounts for the performance of the company beyond short-term financial measures?	No
B.7 Stakeholders including individual employee and their representative bodies, should be able to freely communicate their concerns about illegal or unethical practices to the board and their rights should not be compromised for doing this.				
		B.7.1	Does the company have a whistle blowing policy which includes procedures for complaints by employees and other stakeholders concerning alleged illegal and unethical behaviour and provide contact details via the company's website or annual report?	Yes
		B.7.2	Does the company have a policy or procedures to protect an employee/person who reveals illegal/unethical behavior from retaliation?	Yes
Part C: Disclosure and Transparency				
C.1 Transparent ownership structure				
		C.1.1	Does the information on shareholdings reveal the identity of beneficial owners, holding 5% shareholding or more?	Yes
		C.1.2	Does the company disclose the direct and indirect (deemed) shareholdings of major and/or substantial shareholders?	Yes
		C.1.3	Does the company disclose the direct and indirect (deemed) shareholdings of directors?	Yes
		C.1.4	Does the company disclose the direct and indirect (deemed) shareholdings of senior management	Yes
		C.1.5	Does the company disclose details of the parent/holding company, subsidiaries, associates, joint ventures and special purpose enterprises/ vehicles (SPEs)/ (SPVs)?	Yes
C.2 Quality of annual report				
			Does the company's annual report disclose the following items:	
		C.2.1	Corporate objectives	Yes
		C.2.2	Financial performance indicators	Yes
		C.2.3	Non-Financial indicators	Yes
		C.2.4	Dividend policy	Yes
		C.2.5	Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	Yes
			Corporate Governance Confirmation Statement	
		C.2.6	Does the Annual Report contain a statement confirming the company's full compliance with the code of corporate governance and where there is non-compliance, identify and explain reasons for each such issue?	Yes
C.3 Remuneration of Members of the Board and Key Executives				
		C.3.1	Is there disclosure of the fee structure for non-executive directors/commissioners?	Yes
		C.3.2	Does the company publicly disclose (i.e. annual report or other publicly disclosed documents) details of remuneration of each non-executive director/commissioner?	No

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		C.3.3	Does the company disclose its remuneration (fees, allowances, benefit-in-kind and other emoluments) policy/practices (i.e. the use of short term and long term incentives and performance measures) for its executive directors and CEO?	No
		C.3.4	Does the company publicly disclose (i.e. annual report or other publicly disclosed documents) details of remuneration of each executive director/commissioner and CEO (if he/she is not a member of the Board)?	No
C.4 Disclosure of related party transactions (RPT)				
		C.4.1	Does the company disclose its policy covering the review and approval of material RPTs?	Yes
		C.4.2	Does the company disclose the name, relationship, nature and value for each material RPTs?	Yes
C.5 Directors and commissioners dealings in shares of the company				
		C.5.1	Does the company disclose trading in the company's shares by insiders?	No
C.6 External auditor and Auditor Report				
			Where the same audit firm is engaged for both audit and non-audit services	
		C.6.1	Are the audit and non-audit fees disclosed?	No
		C.6.2	Does the non-audit fees exceed the audit fees?	No
C.7 Medium of communications				
			Does the company use the following modes of communication?	
		C.7.1	Quarterly reporting	No
		C.7.2	Company website	Yes
		C.7.3	Analyst's briefing	No
		C.7.4	Media briefings /press conferences	Yes
C.8 Timely filing/release of annual/financial reports				
		C.8.1	Are the audited annual financial report / statement released within 120 days from the financial year end?	Yes
		C.8.2	Is the annual report released within 120 days from the financial year end?	Yes
		C.8.3	Is the true and fairness/fair representation of the annual financial statement/reports affirmed by the board of directors/commissioners and/or the relevant officers of the company?	Yes
C.9 Company website				
			Does the company have a website disclosing up-to-date information on the following:	
		C.9.1	Financial statements/reports (latest quarterly)	Yes
		C.9.2	Materials provided in briefings to analysts and media	No
		C.9.3	Downloadable Annual Report	Yes
		C.9.4	Notice of AGM and/or EGM	Yes
		C.9.5	Minutes of AGM and/or EGM	Yes
		C.9.6	Company's constitution (company's by-laws, memorandum and articles of association)	No
C.10 Investor relations				
		C.10.1	Does the company disclose the contact details (e.g. telephone, fax, and email) of the officer responsible for investor relations?	Yes

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Area	Topic	ID	Question	Answer
Part D: Responsibilities of the Board				
D.1 Board Duties and Responsibilities				
			Clearly defined board responsibilities and corporate governance policy	
		D.1.1	Does the company disclose its corporate governance policy / board charter?	Yes
		D.1.2	Are the types of decisions requiring board of directors' approval disclosed?	No
		D.1.3	Are the roles and responsibilities of the board of directors/commissioners clearly stated ?	Yes
			Corporate Vision / Mission	
		D.1.4	Does the company have an updated vision and mission statement?	Yes
		D.1.5	Does the board of directors play a leading role in the process of developing and reviewing the company's strategy at least annually?	Yes
		D.1.6	Does the board of directors have a process to review, monitor and oversee the implementation of the corporate strategy?	Yes
D.2 Board structure				
			Code of Ethics or Conduct	
		D.2.1	Are the details of the code of ethics or conduct disclosed?	Yes
		D.2.2	Are all directors/commissioners, senior management and employees required to comply with the code/s?	Yes
		D.2.3	Does the company have a process to implement and monitor compliance with the code/s of ethics or conduct?	Yes
			Board Structure & Composition	
		D.2.4	Do independent, non-executive directors/commissioners number at least three and make up more than 50% of the board of directors?	No
		D.2.5	Does the company have a term limit of nine years or less or 2 terms of five years (1) each for its independent directors/commissioners? <i>(1) The five years term must be required by legislation which pre-existed the introduction of the ASEAN Corporate Governance Scorecard in 2011</i>	No
		D.2.6	Has the company set a limit of five board seats that an individual independent/non-executive director/commissioner may hold simultaneously?	No
		D.2.7	Does the company have any executive directors who serve on more than two boards of listed companies outside of the group?	No
			Nomination Committee (NC)	
		D.2.8	Does the company have a Nominating Committee (NC)?	Yes
		D.2.9	Is the Nominating Committee comprised of a majority of independent directors/commissioners?	Yes
		D.2.10	Is the chairman of the Nominating Committee an independent director/commissioner?	Yes
		D.2.11	Does the company disclose the terms of reference/governance structure/charter of the Nominating Committee?	Yes
		D.2.12	Is the meeting attendance of the Nominating Committee disclosed and if so, did the Nominating Committee meet at least twice during the year?	No

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			Remuneration Committee (RC)/Compensation Committee	
		D.2.13	Does the company have a Remuneration Committee (RC)?	Yes
		D.2.14	Is the Remuneration Committee comprised of a majority of independent directors/commissioners?	Yes
		D.2.15	Is the chairman of the Remuneration Committee an independent director/commissioner?	Yes
		D.2.16	Does the company disclose the terms of reference/governance structure/charter of the Remuneration Committee?	Yes
		D.2.17	Is the meeting attendance of the Remuneration Committee disclosed and, if so, did the Remuneration Committee meet at least twice during the year?	No
			Audit Committee (AC)	
		D.2.18	Does the company have an Audit Committee?	Yes
		D.2.19	Is the Audit Committee comprised entirely of non-executive directors with a majority of independent directors?	No
		D.2.20	Is the chairman of the Audit Committee an independent director/commissioner?	Yes
		D.2.21	Does the company disclose the terms of reference/governance structure/charter of the Audit Committee?	Yes
		D.2.22	Does at least one of the independent directors/commissioners of the committee have accounting expertise (accounting qualification or experience)?	Yes
		D.2.23	Is the meeting attendance of the Audit Committee disclosed and, if so, did the Audit Committee meet at least four times during the year?	Yes
		D.2.24	Does the Audit Committee have primary responsibility for recommendation on the appointment, and removal of the external auditor?	Yes
			D.3 Board processes	
			Board Meetings and Attendance	
		D.3.1	Are the board of directors meeting scheduled before the start of financial year?	No
		D.3.2	Does the board of directors/commissioners meet at least six times during the year?	Yes
		D.3.3	Has each of the directors/commissioners attended at least 75% of all the board meetings held during the year?	Yes
		D.3.4	Does the company require a minimum quorum of at least 2/3 for board decisions?	No
		D.3.5	Did the non-executive directors/commissioners of the company meet separately at least once during the year without any executives present?	No
			Access to Information	
		D.3.6	Are board papers for board of directors/commissioners meetings provided to the board at least five business days in advance of the board meeting?	Yes
		D.3.7	Does the company secretary play a significant role in supporting the board in discharging its responsibilities?	Yes
		D.3.8	Is the company secretary trained in legal, accountancy or company secretarial practices and has kept abreast on relevant developments?	No

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			Board Apointment and Re-Election	
		D.3.9	Does the company disclose the criteria used in selecting new directors/commissioners?	No
		D.3.10		Yes
		D.3.11	Are all directors/commissioners subject to re-election every 3 years; or 5 years for listed companies in countries whose legislation prescribes a term of 5 years(2) each? <i>(2) 2The five years term must be required by legislation which pre-existed the introduction of the ASEAN Corporate Governance Scorecard in 2011</i>	Yes
			Remuneration Matters	
		D.3.12	Do the shareholders or the Board of Directors approve the remuneration of the executive directors and/or the senior executives?	Yes
		D.3.13	Does the company have measurable standards to align the performance-based remuneration of the executive directors and senior executives with long-term interests of the company, such as claw back provision and deferred bonuses?	No
			Internal audit	
		D.3.14	Does the company have a separate internal audit function?	Yes
		D.3.15	Is the head of internal audit identified or, if outsourced, is the name of the external firm disclosed?	No
		D.3.16	Does the appointment and removal of the internal auditor require the approval of the Audit Committee?	Yes
			Risk Oversight	
		D.3.17	Does the company establish a sound internal control procedures/risk management framework and periodically review the effectiveness of that framework?	Yes
		D.3.18	Does the Annual Report/Annual CG Report disclose that the board of directors/commissioners has conducted a review of the company's material controls (including operational, financial and compliance controls) and risk management systems?	Yes
		D.3.19	Does the company disclose the key risks to which the company is materially exposed to (i.e. financial, operational including IT, environmental, social, economic)?	Yes
		D.3.20	Does the Annual Report/Annual CG Report contain a statement from the board of directors/commissioners or Audit Committee commenting on the adequacy of the company's internal controls/risk management systems?	Yes
			D.4 People on the Board	
			Board Chairman	
		D.4.1	Do different persons assume the roles of chairman and CEO?	Yes
		D.4.2	Is the chairman an independent director/commissioner?	No
		D.4.3	Is any of the directors a former CEO of the company in the past 2 years?	Yes
		D.4.4	Are the role and responsibilities of the chairman disclosed?	Yes
			Lead Independent Director	
		D.4.5	If the Chairman is not independent, has the Board appointed a Lead/Senior Independent Director and has his/her role been defined?	No
			Skilles and competencies	
		D.4.6	Does at least one non-executive director/commissioner have prior working experience in the major sector that the company is operating in?	No